

Democratic Socialist Republic of Sri Lanka
Ministry of Health & Mass Media
Primary Health System Enhancing Project

TERMS OF REFERENCES (TOR)
Hiring of the Environment and Social safeguard Consultant for the
Primary Health System Enhancing Project (PHSEP)
(Individual Consultant)

1. Objectives of the Consultancy

The primary objective of the Environment and Social Safe Guard consultant is to ensure environmental and social due diligence for all the sub- components funded by this project. It is intended to ensure that, for all activities financed by the project, all efforts are made to avoid and minimize negative social impacts; and where they cannot be avoided, that these impacts are identified and the necessary mitigation measures are developed and implemented following the relevant laws as well as the World Bank policies.

2. Scope of the Assignment

- Provide overall policy and technical direction for the management of social and environmental risks and impacts under the Project (as defined by the Environmental and Social Commitment Plan (ESCP), Environmental and Social Management Guidelines (ESMG), Stakeholder Engagement Plan (SEP), Labor Management Procedures (LMP), and other such instruments prepared under the Project);
- Support the preparation of E&S instruments required under the Project, including revised Stakeholder Engagement Plan, Labor Management Procedure, Environmental and Social Management Framework, and other relevant management plans;
- Work on the tasks outlined below in collaboration with the project's Procurement Specialists, and other technical teams;
- Ensure social and environmental risk and impact analysis is carried out for each sub-project and project activity as soon as the conceptual technical design and scope have been defined for physical interventions; closely co-ordinate with the Project Coordinating and Management Unit (PCMU) for review and endorsement of the screening decisions and recommendations;
- Ensure timely preparation of E&S assessments, E&S impact management plans; co-ordinate with PCMU for hiring technical assistance, where necessary, and for review and endorsement of social due diligence and management instruments;
- Ensure the requirements stipulated in the SEP are implemented throughout the project lifetime; coordinate and maintain documentation of SEP and facilitate actions with regard to grievances and concerns in relation to project interventions;
- Ensure the provisions of the LMP are duly incorporated into the Environment Social Framework (ESF) instruments and maintained in line with the requirements outlined, throughout the project lifetime via coordination with the social specialist;

- Ensure consistency of environmental and social documents and procedures with national and international guidelines such as WHO's COVID-19 Operational Planning Guidelines to Support Country Preparedness and Response (2020), COVID-19 Outbreak and Gender: Key Advocacy Points from Asia and the Pacific, UN Women, 2020 and the COVID-19 resources to address gender-based violence risks, Centers for Disease Control and Prevention (CDC) Interim Infection Prevention and Control Recommendations for patients with confirmed COVID-19 or persons under investigation for COVID-19 in Healthcare Settings etc;
- Prepare terms of references to undertake Environmental /Social Impact Assessments (EIA/SIA), where required; and review draft and final EIA/SIA for quality and obtain necessary clearances;
- Ensure that applicable measures in the Environment Social Management Plan (ESMPs) are included in the design, and conditions on compliance with ESMP are included in the bidding documents;
- Ensure compliance with ESMP, LMP and SEP during the project implementation period and maintain close co-ordination with the relevant stakeholders, including government authorities, administrators of health care facilities, contractors, etc;
- Report to Project Management Unit and the World Bank on the overall environmental and social performance of the project as part of PCMU's periodic progress reporting and prepare all relevant report as outlined in the ESCP and guided by the World Bank
- Co-ordinate closely with the technical focal points, project engineers, administrators of health facilities, and project officers managing sub-project implementation in the Islands; and provide necessary technical assistance to facilitate the implementation, management and monitoring of social and environmental instruments such as ESMPs, LMPs, SEPs, etc
- Support the establishment of Grievance Redress Mechanism (GRM) for the project, including the preparation and endorsement of necessary guidelines and protocols for the intake, resolution, documentation and communication of the grievances. The GRM should also be able to manage cases relating to Gender Based Violence (GBV) and sexual exploitation and abuse/sexual harassment.
- Conduct training on the World Bank's Environmental and Social Framework, ESMG content, LMP, SEP, and implementation procedures and other relevant topics to all project implementing agency teams, contractors etc. as necessary during project implementation and outlined in the ESCP and ESMG

3. Tasks of the Consultancy

The following tasks should be undertaken by the Environment Social Safe guard (ESS) Consultant.

Tasks:

1. Preparing Environmental and Social Screening Reports (ESSRs).
2. Preparing ESS2 Labor and Working Conditions Stock take reports.
3. Establishing and managing Grievance Redress Mechanisms (GRM).
4. Prepare Environmental and Social Monitoring, reports.
5. Preparing and implementing Stakeholder Engagement Plans (SEP).
6. Preparing Site specific Environmental Social Management Plan (ESMP).
7. Field inspection and Data collection.
8. Any other project related activities assigned by the Project Director.

4. Time Duration

The duration will be initially for a period of 12 months and the position may be renewable based on Performance or Requirement.

5. Qualification & Experience

The Consultants should have the following criteria:

Minimum Educational Qualification

- A Bachelor's Degree in Environmental Science and Natural Resource Management, Agriculture, Science, Civil Engineering, Sociology, or a related field.

Additional Qualifications

- A postgraduate qualification in relevant fields.
- Any professional qualification in the relevant fields.

Experience and other Requirements

- Age should not be older than 64 Years at the date of closing of EOI.
- A minimum of 5 years of relevant work experience in the Environmental Social Safeguard profession including a minimum of 2 years of ESS experience in foreign funded projects.
- Good knowledge of World Bank Environment and Social Safeguard policies.

- Familiar with World Bank Safeguard procedures/ Systems and working experience with WB-financed projects in the area of Environment and Social Safeguard.
- Mature, able to lead and take on high level of responsibility; ability to work independently and as a team member; strong interpersonal skills.
- Honest, high ethical standard, motivated and hardworking, ability to work under pressure and meet deadlines.
- Proficiency in IT, MS Office, Internet and Email.

6. Reference Documents and Facilities

The following information is available at the Project Office.

- Project Appraisal Document
- All other necessary documents required by the Consultant.

7. Facilities Provided by the Client

The following facilities will be provided by the client

- Office facilities and equipment.
- Transport facilities to fulfill the Consultancy.

8. Reporting Obligations

ESS Consultant should submit following documents to the Project Director.

- a. Monthly advance work programme
- b. Monthly work done Report
- c. Special report if any relevant to the Consultancy

9. Payment Schedule

The consultancy fee shall be LKR 305,300.00 per month, inclusive of all applicable costs, or the negotiated amount based on the Consultant's qualifications and experience. Payment shall be made in 12 monthly instalments, subject to satisfactory performance and the work carried out in accordance with the Terms of Reference (ToR).

10. Method of selection

The procurement shall be carried out using the Individual Consultant Selection method, in accordance with the World Bank Procurement Regulations and the applicable Sri Lankan Procurement Regulations and Guidelines.

11. Review Committee

Monthly reports and duties will be reviewed by the Project Director.